

# EMERGENCY FORM

**INSTRUCTIONS TO PARENTS:**

- (1) Complete all items on this side of the form. Sign and date where indicated.
- (2) If your child has a medical condition which might require emergency medical care, complete the back side of the form. If necessary, have your child's health practitioner review that information.

SAMPLE

NOTE: THIS ENTIRE FORM MUST BE UPDATED ANNUALLY.

Child's Name Brown Charles Birth Date 12/10/2014  
Last First

Enrollment Date Sept. 5, 2018 Hours & Days of Expected Attendance MWF 3s 9:30am-12:30pm

Child's Home Address 123 Elm St. Silver Spring MD 20901  
Street/Apt.# City State Zip Code

Parent/Guardian Name(s)	Relationship	Place of Employment:	Phone Number(s)	
Mary Brown	mom	<u>Xyz office</u> W: 202-222-1234	C: 240-432-1234	H: 301-431-1234
Jim Brown	dad	<u>abc dept.</u> W: 202-123-4567	C: 240-432-5678	H: 301-431-1234

\* Name of Person Authorized to Pick Up Child (daily) Orange Molly baby sitter  
Last First Relationship to Child

Address 678 Grace Ave. Silver Spring MD 20910  
Street/Apt.# City State Zip Code

\* Note: If mom or dad are picking up - you have to write their name here. you cannot leave it blank.

Any Changes/Additional Information \_\_\_\_\_

**ANNUAL UPDATES**

\_\_\_\_\_  
(Initials/Date) (Initials/Date) (Initials/Date) (Initials/Date)

When parents/guardians cannot be reached, list at least one person who may be contacted to pick up the child in an emergency:

1. Name Smith Jane Telephone (H) 301-789-1234 (W) —  
Last First  
 Address 101 Division St. Silver Spring MD 20910  
Street/Apt.# City State Zip Code
2. Name Orange Molly Telephone (H) 301-987-1234 (W) —  
Last First  
 Address 678 Grace Ave. Silver Spring MD 20910  
Street/Apt.# City State Zip Code
3. Name \_\_\_\_\_ Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_  
Last First  
 Address \_\_\_\_\_  
Street/Apt.# City State Zip Code

Child's Physician or Source of Health Care Pediatric & Adolescent Care of Silver Spring Telephone 301-681-6730  
 Address 12501 Prosperity Dr. Suite 100, Silver Spring MD 20904  
Street/Apt.# City State Zip Code

In EMERGENCIES requiring immediate medical attention, your child will be taken to the NEAREST HOSPITAL EMERGENCY ROOM. Your signature authorizes the responsible person at the child care facility to have your child transported to that hospital.

Signature of Parent/Guardian Mary Brown Date 2/15/18

go to page 2

- (1) Complete the following items, as appropriate, if your child has a condition(s) which might require emergency medical care.  
(2) If necessary, have your child's health practitioner review the information you provide below and sign and date where indicated.

Child's Name: Charles Brown Date of Birth: 12/10/2014

Medical Condition(s): N/A

Medications currently being taken by your child: NONE

Date of your child's last tetanus shot: 12/11/2015

Allergies/Reactions: NONE

**EMERGENCY MEDICAL INSTRUCTIONS:**

(1) Signs/symptoms to look for: N/A

(2) If signs/symptoms appear, do this: \_\_\_\_\_

(3) To prevent incidents: \_\_\_\_\_

**OTHER SPECIAL MEDICAL PROCEDURES THAT MAY BE NEEDED:** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

**Note to Health Practitioner:**

If you have reviewed the above information, please complete the following:

\_\_\_\_\_  
Name of Health Practitioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Health Practitioner

(\_\_\_\_\_) \_\_\_\_\_  
Telephone Number